

EMPLOYMENT OPPORTUNITY

482 FSS/FSVML

28801 Coral Sea Blvd

Homestead ARB, FL 33039

CONTINUOUSLY OPEN POSITION

AREA OF CONSIDERATION: OPEN
POSITION: Custodial Worker, NA-3566-02
CATEGORY: FLEX
PAY RANGE: \$8.86 PH

DUTIES: Maintains lodging facilities in an orderly and clean manner. Vacuum cleans rugs and draperies. Sweeps, mops, strips, scrubs, waxes, and polishes floors using industrial type power equipment. Adjusts and changes buffers, brushes and other attachments on power equipment. Dusts, waxes, and polishes furniture. Dusts ledges and woodwork. Empties ash trays and wastebaskets. Polishes door knobs and other metal fixtures. Cleans glass partitions, inside and outside windows, using stepladders and extension ladders. Cleans mirrors and water fountains. Replaces deodorizers, toilet tissue, hand towels, and soap. Reports water leaks, clogged drains, and other conditions requiring equipment repair and replacement to supervisor. Maintains supply of cleaning materials and advises supervisor when more supplies are needed, or when equipment needs repair or replacement. Performs seasonal tasks such as picking up litter around buildings, mowing grass, and watering lawns around buildings. Performs other related duties as assigned.

QUALIFICATIONS:

Must have experience in the proper use of cleaning and sanitizing solutions. Must be able to clean and make adjustments to powered cleaning equipment. Must be able to perform the full range of cleaning duties. Must be able to follow oral and written instructions and speak English. Must be physically able to frequently lift and empty wastebaskets, and occasionally lift and carry items weighing 50 pounds or more. Must be able to continuously stand, bend, stoop and reach for long periods of time.

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CURRENT EMPLOYEES WISHING CONSIDERATION FOR THE ABOVE POSITION MUST SUBMIT AF FORM 2550, NAF APPLICATION FOR PROMOTION OR OTHER POSITION CHANGE. SUPERVISORS ARE REMINDED OF THEIR RESPONSIBILITY TO SUBMIT AN AF FORM 2550 FOR THOSE EMPLOYEES THAT ARE ON LEAVE WHEN VACANCIES ARE ANNOUNCED. OUTSIDE CANDIDATES MUST COMPLETE FORM 612, APPLICATION FOR FEDERAL EMPLOYMENT. APPLICATIONS AND AF FORM 2550'S MUST BE SUBMITTED TO THE ABOVE ADDRESS BY THE CLOSING DATE. IF MAILED THEY MUST BE POSTMARKED NLT THE CLOSING DATE. INFORMATION CONTACT SHEREE CHANDLER, 305-224-6784.

“All Federal NAF employees are required by PL 104-134 to have salary payments made by electronic funds transfer (EFT)/Direct Deposit.”

THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER